



**Los Angeles Unified School District**



**Rockdale VAPA Magnet**

**School Site Council**

**Parent Elections Minutes**

**September 30, 2025 at 4:30pm**

**In person Meeting Location: Library**

**Link: <https://lausd.zoom.us/j/89816473616>**

**Meeting ID: 898 1647 3616**

**I. WELCOME/CALL TO ORDER**

- Stefani Williams, Principal, welcomed the committee/council.
- The meeting was called to order at 4:39 by Stefani Williams, Principal.

**II. FLAG SALUTE**

- Land Acknowledgement was led by Ms. Williams, Principal.
- The Pledge of Allegiance was led by Ms. Arrivillaga, Teacher.

**III. PUBLIC COMMENT**

- An opportunity was given for members of the public to present to the committee/council.
- The public was allowed a limit of two minutes per speaker to address the committee/council.
- There were no public comments made, or not members of the public addressed the committee/council.

**IV. ROLL CALL**

- Roll call was conducted by Karla Vasquez.
  1. Stefani Williams, present
  2. Xenia Frangeskou, present
  3. Heidy Arrivillaga, present
  4. Zonia Trejo, not present
  5. Nikolitsa Vagenas, present
  6. Jessica Bush, present
  7. Karla Vasquez, present
  8. Courtney Duchardt, present
  9. Jasmine Howard, present
  10. Laura Gotz, present
- The quorum was established.

## V. MINUTES

- *Parent Election Minutes:*
  - The Parent Election minutes were read aloud by Stefani William, Principal.
  - The members were given time to read the minutes in silence.
  - The motion to accept the Parent Election minutes was made by Xenia Frangeskou, Coordinator .
  - The motion was seconded by Laura Gotz, Vice Chairperson.
  - The results were nine in favor, none opposed, and no abstentions.
  - The motion carried.
  
- *Narrative Summary of School Site Council Elections for Teachers:*
  - The Narrative Summary of School Site Council Elections for Teachers was read aloud by Stefani Williams, Principal.
  - The members were given time to read the minutes in silence.
  - A motion to approve the Narrative Summary of Schools Site Council Elections for Teachers was made by Xenia Franjeskou, Coordinator.
  - The motion was seconded by Laura Gotz, Vice Chairperson.
  - The results were nine in favor, none opposed, and no abstentions.
  - The motion carried.
  
- *Narrative Summary of School Site Council Elections for Teachers:*
  - The Narrative Summary of School Site Council Elections for Teachers was read aloud by Stefani Williams, Principal.
  - The members were given time to read the minutes in silence.
  - A motion to approve the Narrative Summary of Schools Site Council Elections for Teachers was made by Xenia Franjeskou, Coordinator.
  - The motion was seconded by Laura Gotz, Vice Chairperson.
  - The results were nine in favor, none opposed, and no abstentions.
  - The motion carried.
  
- *Other Staff Narrative Summary:*
  - The Other Staff Narrative Summary was read aloud by Stefani Williams, Principal
  - The members were given time to read the summary in silence.
  - The following change/additions were made to the minutes:
  - Correction made: Clarissa Romero to Clarissa Romero Palimino.
  - The motion to accept the summary was made by Courtney Duchardt, Parent.
  - The motion was seconded by Xenia Franjeskou, Coordinator.
  - The results were nine in favor, none opposed, and with no abstentions.
  - The motion carried.

## **VI. New Business**

- Stefani Williams, Principal provided an overview for the following topics:
  - Functions and Responsibilities of SSC
  - Develop, review and adopt the SPSA
  - Ensure that all federal parental and family engagement mandates are met.
  - Develop all the Integrated Safe School Plan
  - Development and approval of the school-level Title 1 Parent and Family Engagement Policy (PFEP)
  - The development and approval of the Title 1 School Parent compact
  - Development and approval of the Title 1 Parent Involvement budget
  - The proposed expenditures of all categorical funds.
- Discussion regarding Schools Safe Plan to the School Safety Committee:
  - A motion to delegate Schools Safe Plan to the School Safety Committee was made by Xenia Frangeskou, Coordinator.
  - The motion was seconded by Laura Gotz, Vice Chairperson.
  - The results were nine in favor, none opposed, and with no abstentions.
  - The motion carried.
- Members were informed that the Development and approval of the school-level Title 1 Parent and Family Engagement Policy (PFEP) and School Parent Compact would be shared with members by the following meeting.
- The principal also spoke about the following:
  - SSC operates under the Greene Act.
  - Meetings are public; agendas posted 72 hours in advance in a visible location at the school.
  - Agenda must include date, time, location, items to be addressed, and note if action is required.
  - Council may only act on items properly included on the posted agenda.
  - Actions on items not listed as actions items are invalid.
  - Non-agenda items may only be considered in unusual circumstances with unanimous vote.
  - Council must determine if the item is urgent and was unknown when the agenda was posted.
  - Members were informed that Rockdale VAPA magnet uses the District bylaws for SSC.
  - Reviewed Officer roles and responsibilities for Chairperson, Vice-Chairperson, Secretary, and Parliamentarian.
  - Reviewed the parliamentary basic rules of procedures and processes for conducting business, steps to handle a motion, and uniform complaint procedures.

- Reviewed 2025-2026 SPSA & Budget - Allocation of Additional Funds in 7S046 Allocation of Additional Funds in 7E046
  - Purpose of Federal Title 1 Resources:
  - Title I Parent Involvement (2025–26): 7E046 \$1,010 allocated (7S046 CE-NCLB T1) \$69,745.
  - California Dashboard –
    - Student population
    - English Language Arts
    - Mathematics
    - Chronic Absenteeism
    - Conditions & Climate
    - socioeconomic disadvantage noted, no Title III funds.
    - Equity Report – focus on Latino/Latinx achievement; declines in reading, math, and chronic absenteeism (down 3%).
    - Target groups: Hispanic and socioeconomically disadvantaged students; conditions & climate include suspension rates.
  - Stefani Willaims, Principal reviewed the survey results (Spring 2025 Survey):
    - Priority needs: Instructional Aides, Supervision Aides, additional
    - Arts support, PSW/Psychologist.
    - Prop 8 expected to help fund Arts
  - Members were also informed about Title I restricted additional allocations for 2025-26 for each of the programs 7E046/7S046
- Members discussed holding SSC meetings virtually/Hybrid.
  - A motion to hold meetings virtually was made by Heidy Arrivillaga, Teacher (Parliamentarian).
  - The motion was seconded by Nijolitsa Vagena, Teacher.
  - The results were nine in favor, none opposed, and no abstentions.
  - The motion carried.

## **VII. PRINCIPAL'S UPDATE**

- The principal spoke about the following topics:
  - Proposed dates for 2025-26 SSC Meeting were reviewed as follows:
    - October 28, December 9, A meeting in December/January for Budget Development and Approval of SPSA open to Hybrid
    - January 28, February 24, March 24, April 28, all to be held at 4:30 PM.
  - Reviewed Agenda for the next meeting which include:
    - SPSA Evaluation
    - Delegation of School Safety Plan

- Budget updates, allocations & reallocation
  - Title 1 Parent and Family Engagement Policy (PFEP) and School Parent Compact
- A motion to extend the meeting for another five minutes was made by Stefani Williams, Principal.
- The motion was seconded by Xenia Franjeskou, Coordinator.
- The results were nine in favor, none opposed, and no abstentions.
- The motion carried.
- The principal gave a school update or shared information about the following topics:
  - Announcements of upcoming activities in the month of October were reviewed.
  - Additional Rockdale Spending that includes
    - Prop 28 that includes Visual Arts, Drama, Dance, and Music
    - PTA; garden school foundation, LA Opera
    - ELOP: Astro Camp
    - ELOP: ELA-Math

#### **VIII. Adjournment**

- A motion to adjourn was made at 5:37 PM by Stefani Williams, Principal.
- The motion was seconded by Laura Gotz, Vice Chairperson.
- The results were nine in favor, none opposed, and no abstentions.
- The motion carried.

These minutes were prepared and submitted by Karla Vasquez, secretary, have been posted on the school website and were distributed to every member. Minutes are signed and dated by the secretary on September 30, 2025.